



**OFFICE OF THE
PROJECT MANAGEMENT UNIT
NAGALAND FOREST MANAGEMENT PROJECT
NAGALAND, KOHIMA**



(A non-profit society under Department of Environment, Forest and Climate Change)

No.NFMP/Admin-Recruitment/2018/2(Pt.III) /5079

Dated Kohima, the 16th December 2024

Advertisement for Contractual Engagement

Nagaland Forest Management Project Society (NFMP) – JICA assisted project is inviting applications for engagement of one (1) personnel for the post of **Data Entry Operator (PMU-3)** under the Project Management Unit (PMU). Applications with supporting documents may be submitted to the undersigned at the following address on or before 19th December 2024.

O/O the Project Management Unit
Nagaland Forest Management Project
Ground Floor, Forest Office Complex
Near Ministers' Hill Higher Secondary School
Agri Farm Colony, Nagaland: Kohima – 797001.

- Post** : Data Entry Operator (PMU-3)
Remuneration : ₹30,000/- per month.
Contract Period : Initially for 1 year (Extension based on performance and project requirement).
Educational Qualifications : Graduate in any science discipline and computer literate
Maximum Age : 30 Years.
Required Experience : Minimum 1 year experience in similar position.

(TEMJENYABANG) IFS

Project Director (Admin, Finance & Procurement)
Nagaland Forest Management Project (NFMP)
Nagaland: Kohima

Application Format

<p>PLS FILL THE CODE NUMBER OF THE POST APPLIED FOR BELOW</p> <p>.....</p>	<p>Paste Self Attested Passport Size Photo here</p>
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Full Name (in CAPITAL LETTERS)				
Date of Birth (dd-mm-yy)				
Sex	Male / Female			
Marital Status				
Father's / husband's name				
Tribe				
Nationality				
Educational Qualification (MUST list All with marks attained starting with the minimum qualification required for the post applied for) Must attach supporting documents	Class	Yr of passing	Marks Obtained	Remarks if any
	8th			
	10th			
	12th			
	Graduation			
	Post Graduation			

Experience (attach supporting documents)	
Computer courses completed (attach supporting documents)	
List of Documents attached	
Contact Details (Address, Mobile number & email id)	

Declaration:

I do hereby certify that all aforesaid information / details are correct to the best of my knowledge and I have not concealed any information. In case the disclosures are found to be incorrect, the candidature / appointment shall be cancelled without any assigned reason.

(Signature)

Name: _____

**Note: Applications for category C. Divisional Management Unit (DMU) may be submitted to respective DFOs*